Windfall Board Meeting

Date/Location	12/09/2025 Community Building Workshop 5:30pm Public Hearing at 6:00pm Monthly meeting to follow
Prayer given by	Josh Borum
Pledge of Allegiance	Rob Shanks

Public Hearing- Speaker-Steven Ray- 2nd public hearing concerning the application for a Community Development Block Grant, Wastewater and Drinking Water (WDW) Grant from the Indiana Office of Community and Rural Affairs.

New Business

Resolution # 2025-

Motion to Approve	2nd Motion	Motion Carried

Attendance

Rob Shanks	Board President- Term 2023-2027	Present
Bill Dewitt	Board Vice President- Term 2023-2027	Present
Theresa Simmons	Board Member- Term 2023-2027	Present
Marva Ryan	Board Member- Term 2023-2027	Present
Pam Long	Clerk Treasurer- Term 2023-2027	Present
Alan Wilson	Town Attorney	Present
Scott Brumley	Marshal/Street Dept	Absent
Scott Schutte	Water/Waste Operator	Present

Previous Meeting Minutes 11/11/2025

Motion to Approve	2nd Motion	Motion Carried
Theresa	Marva	Carried

Allowance Docket Nov 2025

Motion to Approve	2nd Motion	Motion Carried
Theresa	Marva	Carried

Accounts Payable Nov 2025

Motion to Approve	2nd Motion	Motion Carried
Theresa	Marva	Carried

Landmark Aquatic Invoice 315139, Chlorine system- amount 628.33

Motion to Approve	2nd Motion	Motion Carried
Marva	Theresa	Carried

Adjustment report Nov 2025- Reviewed by board- does not require board action.

Old Business-

Ordinance for Operation of Off-Road Vehicles 2025-06- Second reading. Title to be updated. Table until January 2026 meeting for third reading

New Business

Extension of Mobile Home Permit Moratorium-extended 180 days

Motion to Approve	2nd Motion	Motion Carried
Theresa	Marva	Carried

2026 Salary Ordinance 2025-09- First reading- Suspend the rules of three (3) readings. Rob asked the clerk if there was any change in wages. Pam Long stated, not at this time. She will review the possibilities in July.

Motion to Approve	2nd Motion	Motion Carried
Theresa	Marva	Carried

2026 Salary Ordinance 2025-09

Motion to Approve	2nd Motion	Motion Carried
Theresa	Bill	Carried

Resolution 2025- 08 To utilize available funds to make Debt Service Payment

Motion to Approve	2nd Motion	Motion Carried
Marva	Bill	Carried

Office election for 2026

Theresa made a motion to nominate Rob Shanks as President. Rob accepted the nomination. Marva 2nd the motion and the motion was carried. Marva made a motion to nominate Bill as Vice President. Theresa 2nd the motion and the motion was carried. Rob also voted for Bill and motion was carried.

2026 Town Board Meeting Schedule- Rob requested to table until January meeting due to schedule conflicts. Rob recommended January 6th to finalize the 2026 Board Meeting Schedule. The board agreed.

2026 Holiday Schedule

Motion to Approve	2nd Motion	Motion Carried
Theresa	Marva	Carried

Conflict of Interest Disclosure Statement- Rob Shanks-Iron Electric LLC

Motion to Approve	2nd Motion	Motion Carried
Marva	Theresa	Carried

Resolution 2025-10 Authorizing Application Submission and Local Match Commitment

Motion to Approve	2nd Motion	Motion Carried
Theresa	Marva	Carried

Resolution 2025-11 Authorization Local Match Commitment

Motion to Approve	2nd Motion	Motion Carried
Theresa	Marva	Carried

Designated Grant Representative- Rob Shanks

Motion to Approve	2nd Motion	Motion Carried
Theresa	Marva	Carried

Alan Wilson will contact Steven Ray concerning required documentation.

Speaker- Heather Williams -concerning placement of a trailer at 321 Doggett St. Lot has a foundation and utilities. Rob asked about timeline. Heather stated approximately 60 days. She also stated that it would be new trailer. Bill mentioned the moratorium that had just passed. Rob suggested she obtain a permit request to be presented at the January meeting. Rob reminded Heather of the moratorium concerning trailers. Rob will follow up with Waste operator. Clerk informed her to pick up request at office. The board agreed to move in this direction.

Anthony McCool- no one present to speak

Marshall report- no report

Street Department- no report

Waste Plant –
Running well. Sewer investigation, pipe was dry and the manhole was buried. Lateral is likely damaged. Resident is responsible. Scott S. suggested putting bollards around manholes to eliminate them getting buried. Scott S. asked the attorney to review the town right of way. Alan will follow up with Scott.

Mission alarm system installation quotes for three (3) lift stations and one (1) at the treatment plant. Mike Miller Electric, $2,400. Iron Electric, 2,300. Equipment is on site. Scott S. will forward the Iron Electric quote to clerk's office. He presented the quote on his phone to the board. Motion to approve Iron Electric.

Motion to Approve	2nd Motion	Motion Carried
Theresa	Bill	Carried

Water Plant-
Issues with monthly meter readings. Base unit antenna broke and they are working with Badger. Badger gave them a loaner because they do not make parts anymore. Clerk stated she has a quote to replace the older meters. Clerk also gave quotes for the meter tester. Rob suggested a meeting to discuss options for the meters. Clerk's office will mail service line inventory letters to residents with active accounts. Scott S. will put in a proposal for additional work. GPS for all meters and pits can be installed in Waterly. Water loss goal is 18% and the report will contain information from 1/1/2025 to 12/31/2025.

Resident, Fred McPherason stated the DOT will be taking eleven (11) feet from edge of the road which will take out the meters. Scott S stated they will be at the edge of the new sidewalks. Any damage will need to be paid by INDOT. Clerk was contacted concerning a couple of hydrants involved.

Clerk Treasurer-Sanitation fund should be in the black by July 2026. Water ordinance 2020, rates were decreased through the URT in 2022. An updated Water ordinance was not passed. Working with Robert on a rate study so a new Water ordinance can be put in place. Credit card payments for utilities- have been obtaining information from other towns and companies

Motion to close Meeting

Rob Shanks	Date 1-6-24
Bill Dewitt	Date 1/6/2024
Theresa Simmons	Date 1/6/24
Marva Ryan	Date 1/6/24

Attest:

Pamela Long

Clerk Treasurer