Windfall Town Board Meeting

Date/Location	7/24/2025 Community Building Workshop 5:30 pm Meeting 6:00 pm
Prayer given by	Keith Ryan
Pledge of Allegiance	Rob Shanks

Attendance

Rob Shanks	Board President- Term 2023-2027	Present
Bill Dewitt	Board Vice President- Term 2023-2027	Present
Theresa Simmons	Board Member- Term 2023-2027	Present
Marva Ryan	Board Member- Term 2023-2027	Present
Pam Long	Clerk Treasurer- Term 2023-2027	Present
Town Attorney	Alan Wilson	Present
Scott Brumley	Marshal/Street Dept	Absent
Scott Schutte	Water/Waste Operator	Absent

Previous Meeting Minutes 6/10/2025

Motion to Approve	2nd Motion	Motion Carried
Marva	Theresa	Carried

Allowance Docket June 2025

Motion to Approve	2nd Motion	Motion Carried
Theresa	Marva	Carried

Accounts Payable June 2025

Motion to Approve	2nd Motion	Motion Carried
Theresa	Marva	Carried

Adjustment report June 2025- Reviewed by board- does not require board action.

Invoices

Houston Electric- Water Treatment Plant Generator repair 5,375.

Bill Dewitt approved the invoice at the time of the emergency.

Fluid Waste Services- Sewage plant cleaning- combination

Motion to Approve	2nd Motion	Motion Carried
Theresa	Bill	Carried

Living Waters Company- Water Plant annual service

Motion to Approve	2nd Motion	Motion Carried
Marva	Theresa	Carried

Old Business

Third bid requested via email on 6/25/2025 from Baker- Tilley with no response.

Jim Higgins- not to exceed 3,000 and Steven Brock- not to exceed 2,500.

Motion to Approve	2nd Motion	Motion Carried
Theresa	Marva	Carried

New Business

Speaker- Ashley McCool-see attachment

Resident McCool asked if the town had been asked to provide any information. Clerk Treasurer Pam Long stated that nothing had been brought to her attention.

Resident Greg Flora is requesting another adjustment due to a leak. Unable to attend the meeting due to health issues. The board tabled the request until the amount to be credited can be presented to the board. The Clerk will follow up.

Resident Russell Solly asked to speak. Rob asked if he had completed a request to speak. Mr. Solly did not. Rob suggested he fill out the request and be placed on the August agenda.

Fence Permit request- Stephen & Tina Brown, 400 W Sherman St. Previous approved for Kirkendorf (Realtor)

Motion to Approve	2nd Motion	Motion Carried
Bill	Theresa	Carried

Fence Permit request- Lester Pontius, 812 S Independence.

The board tabled the request until additional information on location can be presented.

Marshall report- see attachment.

Street Department-

Water Plant – see attachment.

Waste Plant – see attachment.

Clerk Treasurer- Working on budget. Will be receiving the balance from Duke once the last nine lights are changed out. The Town website is in the process of being created. Once the board reviews the site it will be made public. The board approved moving forward.

Public

Resident Pat Castor spoke to the board concerning property violations. She requested information on the timeline for notice, citation, and court. Clerk Treasurer Pam Long will provide the information to her.

Motion to close Meeting

Motion to Approve	2nd Motion	Motion Carried
Bill	Marva	Carried

Rab Shanks	Date 8/12/25
Bill Dewitt Bill Dewitt	Date 8/12/25
Theresa Simmons Theresa Simmons	Date 8/12/25
Marva Ryan Marva Ryan	Date 8/12/25

Attest:

Pamela Long

Clerk Treasurer

Town of Windfall

Water Utilities Report - July 2025

Good Evening,

It has been a very busy month, with a few emergency calls.

Water

The Consumer Confidence reports for 2023 and 2024 have been completed, posted and submitted to IDEM as required. This year the reports required a link to a new online database with the Lead service line inventory and additional laboratory data. We are working on this database to make sure all relevant data is present. We were also required to provide information on lead contamination of Drinking water and the health effects.

The lead service line inventory that we uploaded last October was finally accepted by the system. We were not able to meet a deadline from the EPA, two days late, so we will be providing some additional information to the public. IDEM however was satisfied with the submittal.

The plant is running well. We did have lower than expected chloring levels a couple weeks back. We had the system repaired and a complete service visit to provide a full maintenance of the chlorine injector system. With this maintenance we anticipate that the unit will operate through this year. We have an annual maintenance of the unit scheduled going forward.

Wastewater

System treatment system is running well.

In late June the Main lift station failed due to float ball issues and some relays that failed. We addressed with by replacing the ball floats and the electronic components that failed.

A week later, the lift station failed again during a day that followed a heavy rainfall event and high temperatures. We responded anticipating that the backup was due to a clogged sewer but determined that the unit failed due to high heat causing the VFDs to overheat and shut down. This resulted in a sewer backup in SR 213. WE reset and started the pumps and stopped the overflow within 25 minutes of arriving at the facility.

As required we notified IDEM of the overflow. We spent 13 hours pumping the wet well down. The next day we found the wet well full again, so we instigated a visitation schedule of morning, afternoon, and night to make

sure that the wet well did not back up and overflow into the street again. The HVAC company indicated that the part would be located and replaced quickly. This ended up taking two weeks, plus a few days.

We continued daily inspections and found the unit down again a few days later. The HVAC company found that the system had a coolant leak and fixed it late last week. We again found the pumps not working over the following weekend. And we are investigating a VFD fault that is not clearing. I have a company coming out to address the VFD issue.

IDEM did come out to inspect the system after reports of the overflow. We showed them what we were doing and they indicated approval of the actions we had taken to address the issues.

We are working to reduce biosolids loadings at the treatment plant and will be performing maintenance on the clarifiers over then next couple of months.

We will also be installing the new influent flow meter and alarm system on the treatment plant and lift stations. It is expected that this will provide notifications on a more timely basis so that we will not have overflows in the future.

Waterly Program

The system is currently being setup. We will be working with Waterly to complete the capital asset maintenance system. This will include a work order system to provide records of maintenance activities.

We look forward to continuing providing services over the next year. In the next month, I will be in contact with you to discuss the lead service line inventory and step that we will need to address to maintain compliance with the new regulations.

Thank you. If you have any questions, please feel free to contact me.

Submitted

Scott Schutte
Schutte Environmental Consulting and Compliance.