Windfall Board Meeting

Date/Location	04/14/2026 Community Building Workshop 5:30pm Public Hearing at 6:00pm Board Meeting to follow
Prayer given by	Pete McGuire
Pledge of Allegiance	

Attendance

Rob Shanks	Board President- Term 2023-2027	Present
Bill Dewitt	Board Vice President- Term 2023-2027	Present
Theresa Simmons	Board Member- Term 2023-2027	Present
Marva Ryan	Board Member- Term 2023-2027	Present
Pam Long	Clerk Treasurer- Term 2023-2027	Present
Alan Wilson	Town Attorney	Present
Scott Brumley	Marshal/Street Dept	Present
Scott Schutte	Water/Waste Operator	Present

Public Hearing-Robert Reynolds-LWG-Presented Study on Water Rates and Charges.
ARP funds have been used to reduce the loss. Increase 7.25% for water rate which amounts to approximately $4.72 month. Pam informed the residents of the two SBOA audits which required corrective action plans. 2009 loan, 40-year term of 3,381,000.00. The town should have another study in 5 years. Robert informed the residents that the Term of the loan is 40 years and interest is 4.25%. Theresa stated the last increase was in 2020. Resident Cindy Harden, Roxanne Harpe, Norm Crawford, Vicki Rayl and Kim Davis spoke. Water is the only utility to increase.
Public meeting is closed by Board President, Rob Shanks

Previous Meeting Minutes 3/10/2026

Motion to Approve	2nd Motion	Motion Carried
Theresa	Marva	Carried

Allowance Docket March 2026

Motion to Approve	2nd Motion	Motion Carried
Theresa	Marva	Carried

Accounts Payable March 2026

Motion to Approve	2nd Motion	Motion Carried
Theresa	Marva	Carried

Adjustment report Jan 2026- Reviewed by board- does not require board action.

Speaker- Robyn Matthews- Commonwealth-
Paving-Community Crossing INDOT 80%/ Town 20%. July 2026 application is due for the 2027 fiscal year. Awarded 3-4 months later. Do not need a Grant Administrator. To be reviewed at May meeting

Old Business
Ordinance 2026-02 Amending the rates and charges for the municipal water utility of the Town of Windfall- second reading. Pam Long read the ordinance. No comments from the board. Table until next meeting. Bill stated we need to get it out of the red.

Annexations- Bill- no information to add currently. He has not got back with the attorney.
Tiny Homes- Marva- no information to add currently.
Permit Fees- Theresa- no information to add currently. Updated fence ordinance should be at the May meeting.

New Business

Marshall report- Refer to documentation.
Street Department- Need to be certified to rate roads for paving. Scott is not certified. Vac trailer is not large enough to reach far on storm drains. Discussion about renting a machine. Scott will follow up. Heavy Trash week June 1st-6th.
Water Plant Operator- Department is running well. Hydrants will be flushed for the next six months on a schedule. Orange water is from iron. Tests are performed daily. Town has had two large leaks this year. Required reporting on water loss audit for 2025 and updating service inventory (meter to house and main to meter) for lead pipes.
Waste Plant- Department is running well. UV bulbs installed. Flashing light is from screen. Getting a quote to have screen pulled.

Clerk Treasurer-Delay in bill delivery due to Post Office error. Total of ninety-six delinquent letters were sent out. Status of updating the employee handbook. List of ordinance violations requested by residents. Residents need to clean off their meters for access. Meter will be added to the hydrant located by the Fire Department. Office will be closed 4/20 – 4/23. Please use drop box for payments. Reminded residents that the adjustment ordinance does not cover pool fills, hot tubs fill, power washing, etc.

Speaker- Greg Harden- Water main break 215 LaSalle St
Rob explained why the town has contracted a company to oversee the water and sewage plants. Scott Schutte stated monthly charge is close to $4,000 for each plant. Leak was submitted to 811 as an emergency. Delayed response from NIPSCO for locates. After days of waiting, 811 wavered the town for the dig. Due to the liability. Harden's had to clean the drain numerous times. Resident asked for clarification of the emergency contact process. Scott Schutte explained to the resident the repair process and daily processes.

Speaker- Micah Voorhis/Andrew Overdorf- Building permit 305 W College St
Representatives from BES are requesting a building permit. They are aware of the moratorium in place currently. Building documents will need to be presented to the board at the May meeting. Updated building ordinance should be completed by May meeting for review.

Speaker- Laura McPherson- Alley repair/fence repair 204 N Independence
Rob would like a couple of bids to remove the concrete and review options for repair. Concerning the residents' fence falling over due to neighbors building material, Rob stated the town is not responsible for him being on the property to repair his fence.

Motion to close Meeting

Motion to Approve	2nd Motion	Motion Carried
Bill	Marva	Carried

Rob Shanks	Date 5-12-26
Bill Dewitt	Date 5-12-26
Theresa Simmons	Date
Marva Ryan	Date 5/12-26

Attest:

Paula Long

Clerk Treasurer